

INSOLVENCY CONSULTANTS & TRUSTEE IN BANKRUPTCY

1140 - 800 W Pender Street Vancouver, BC V6C 2V6 Tel 604 605 3335

Fax 604 605 3359 www.boalewood.ca

District of:

British Columbia

Division No: 3

Court No:

Estate No: 11-1745985

# FORM 67

# Notice of Bankruptcy and First Meeting of Creditors

(Subsection 102(1) of the Act)

In the Matter of the Bankruptcy of ROCKY MOUNTAIN TRADING CO. (CANADA) LTD.

## Take notice that:

- 1. ROCKY MOUNTAIN TRADING CO. (CANADA) LTD. was deemed to have filed an assignment on the 10th day of June, 2013, and the undersigned, Boale, Wood & Company Ltd., was appointed as Trustee of the estate of the bankrupt by the official receiver, subject to affirmation by the creditors of the Trustee's appointment or substitution of another Trustee by the creditors.
- 2. The first meeting of creditors of the bankrupt will be held on the 25th day of June, 2013, at 11:00 AM o'clock, at the office of 2nd Floor Boardroom, at 230 - 830 West Pender Street, Vancouver, British Columbia.
- 3. To be entitled to vote at the meeting, a creditor must lodge with the Trustee, before the meeting, a proof of claim and, where necessary, a proxy.
- 4. Enclosed with this notice is a form of proof of claim, a form of proxy, and a list of creditors with claims amounting to 25 dollars or more, showing the amounts of their claims.
- 5. Creditors must prove their claims against the estate of the bankrupt in order to share in any distribution of the proceeds realized from the estate.

Dated at Vancouver, this 13th day of June, 2013.

Boale, Wood & Company Ltd.

Trustee



Industry Canada

Industrie Canada

Office of the Superintendent of Bankruptcy Canada

Bureau du surintendant des faillites Canada

District of: Division No.: Court No.:

Estate No.:

British Columbia 03 - Vancouver 11-1745985 11-1745985

In the Matter of the Bankruptcy of:

ROCKY MOUNTAIN TRADING CO. (CANADA) LTD.

Debtor

**BOALE, WOOD & COMPANY LTD.** 

Trustee

**Ordinary Administration** 

Date of bankruptcy:

June 10, 2013

Security: \$0.00

Meeting of creditors:

June 25, 2013, 11:00

230 - 800 WEST PENDER STREET VANCOUVER, British Columbia

Canada,

Chair:

Trustee

Designated person: Peter Annable

# CERTIFICATE OF ASSIGNMENT - Paragraph 50.4(8)(b.1) of the Act

I, the undersigned, official receiver in and for this bankruptcy district, do hereby certify that:

- a notice of intention in respect of the aforenamed debtor was filed under section 50.4 of the *Bankruptcy and Insolvency Act*;
- the debtor has failed to file a cash-flow statement or a proposal within the provided period following the filing of the notice of intention or within any Court-granted extension and is thereupon deemed to have made an assignment.

## The said trustee is required:

- to provide to me, without delay, security in the aforementioned amount;
- to send to all creditors, within five days after the date of the trustee's appointment, a notice of the bankruptcy;
   and
- when applicable, to call in the prescribed manner a first meeting of creditors, to be held at the
  aforementioned time and place or at any other time and place that may be later requested by the official
  receiver.

Date: June 11, 2013

E-File/Dépôt Electronique

Official Receiver

#2000 - 300 W. Georgia St., Vancouver, British Columbia, Canada, V6B6E1, (877)376-9902



District of: Division No: **British Columbia** 

Court No:

3

Estate No:

11-1745985

## **FORM 78**

# Statement of Affairs (Business Bankruptcy)

(Subsection 49(2) and Paragraph 158(d) of the Act)

In the Matter of the Bankruptcy of ROCKY MOUNTAIN TRADING CO. (CANADA) LTD.

✓ Original

**ASSETS** (As stated and estimated by Bankrupt)

☐ Amended

To the Bankrupt:

You are required to carefully and accurately complete this Form and the applicable attachments, showing the state of your affairs on the date of your bankruptcy, on the 10th day of June, 2013. When completed, this Form and the applicable attached lists will constitute your Statement of Affairs and must be verified by oath or solemn declaration.

	LIABILITIES	
1.	(As stated and estimated by Bar Unsecured creditors as per list "A"	\$1,388,062.49
2.	Secured creditors as per list "B"	\$816,348.00
3.	Preferred creditors as per list "C"	\$0.00
4.	Contingent, trust claims or other liabilities as per list "D"	\$0.00
-	estimated to be reclaimable for	\$0.00
Tot	al Liabilities	\$2,204,410.49
Sui	plus	\$0.00

I,Peter Annable, of ROCKY MOUNTAIN TRADING CO. (CANADA) LTD. of the City of Vancouver in the Province of British Columbia, do swear(or solemnly declare) that this statement and the attached lists are to the best of my knowledge a full, true and complete statement of my affairs on the 10th day of June, 2013 and fully disclose all property of every description that is in my possession or that may devolve on me in accordance with the Act.

Signature of Bankrupt

SWORN (or SOLEMNLY DECLARED) before me at Vancouver in the Province of British Columbia, on this 11th day of June, 2013

John McEown Commissioner of Oaths for the Province of British

Columbia

JOHN D. McEOWN A Commissioner for taking Affidavits for the province of British Columbia Expiry Date: Aug 31, 2014

4.0		Maria de la companya
1.	Inventory	\$0.00
2.	Trade fixtures, etc	\$0.00
3.	Accounts receivable and other receivables, as per List "E"	
	Good	\$139,000.00
	Doubtful	\$0.00
	Bad	\$49,079.00
	Estimated to produce	\$139,000.00
4.	Bills of exchange, promissory note, etc., as per List "F"	\$0.00
5.	Deposits in Financial Institutions	\$0.00
6.	Cash	\$50,633.17
7.	Livestock	\$0.00
8.	Machinery, equipment and plant	\$0.00
9.	Real property or immovable as per List "G"	\$0.00
10.	Furniture	\$0.00
11.	RRSPs, RRIFs, Life insurance, etc.	\$0.00
12.	Securities (Shares, Bonds, Debentures, etc.)	\$0.00
13.	Interests under wills	\$0.00
14.	Vehicles	\$0.00
15.	Other property, as per List "H"	\$0.00
	If Bankrupt is a corporation, a	add:
	Amount of subscribed capital	\$0.00
	Amount paid on capital	\$0.00
	Balance subscribed and unpaid	\$0.00
	Estimated to produce	\$0.00
Tota	il Assets	\$189,633.17
Def	clency	\$2,014,777.32

Date of Report: 13/06/2013

# ROCKY MOUNTAIN TRADING CO. (CANADA) LTD. OSB 11-1745985 File 11-1745985

VANCOUVER

Claim Status:

Generated By: Kevin Owens

T	Creditor's Name and Address	Ref №	170 Report	Material Change		Meeting Requested	Amount Declared	Amount Filed	Amount Admitted	cs
S	BUSINESS DEVELOPMENT BANK OF CANADA One Bentall Centre 505 Burrard St, Sulle 2100, PO Box 6, Vancouver, British Columbia, V7X 1M6, Canada						\$172,660.00	\$0.00	. \$0.00	N
s	CANADA REVENUE AGENCY - BFTSO Regional Intake Centre for Insolvency PO Box 11575, Station Main, Surrey, British Columbia, V3T 0E5, Canada	Payroll			Land Control of the C	П	\$25,000.00	\$0.00	\$0.00	N
S	Employee Claims c/o Boale, Wood & Company Ltd. 1140 - 800 W Pender Street, Vancouver, British Columbia, V6C 2V6, Canada				A PEROS PUBLICACIONES O		\$9,000.00	\$0.00	\$0.00	N
s	HSBC BANK CANADA Lougheed & North Branch, Unit 1 405 North Road, Coquitlam, British Columbia, V3K 3V9, Canada	ANG MEN CONTINUES MEN AND AND AND AND AND AND AND AND AND AN		EJ	L. COME DESCRIPTION		\$609,688.00	\$0.00	\$0.00	N
Se	cured	Sub count of c	reditors	4	Sub Total		\$816,348.00	\$0.00	\$0.00	J.,
U	ADIDAS CANADA LIMITED 8100 Highway 27, Woodbridge, Ontario, L4H 3N2, Canada						\$10,313.00	\$0.00	\$0.00	N
U	ALLIANCE MERCANTILE INC. 3451 Wayburne Drive, Burnaby, British Columbia, V5G 3L1, Canada						\$5,865.00	\$0.00	\$0.00	N
U	BFI Canada 25 Fawcett Road, Coquitlam, British Columbia, V3K 6V2, Canada	TOTAL CONTROL OF THE STATE OF T				<u> </u>	\$431.26	\$0.00	\$0.00	N
U	BRANDWEAR BASICS LTD. 5300 Clovermeadow Cres., Langley, British Columbia, V2Z 2R1, Canada						\$3,670.00	\$0.00	\$0.00	N
U	CANADA POST Postal Box Accounting 9 First Avenue, Moosonee, Ontario, P0L 1Y0, Canada						\$168,204.00	\$0.00	\$0.00	N
U	CANADA REVENUE AGENCY - BFTSO Regional Intake Centre for Insolvency PO Box 11575, Station Main, Surrey, British Columbia, V3T 0E5, Canada	GST/HST					\$23,502.98	\$0.00	\$0.00	N
U	Corporate Express c/o V8601C, PO Box 8600, Station Terminal, Vancouver, British Columbia, V6B 6P7, Canada						\$424.58	\$0.00	\$0.00	N
U	CP Packaging Corp c/o V7169C, PO Box 7100, Station Terminal, Vancouver, British Columbia, V6B 4E2, Canada						\$523.13	\$0.00	\$0.00	N
U	DRAGON (TIME BOMB TRADING INC.) 8067 North Fraser Way, Burnaby, British Columbia, V5J 5M8, Canada						\$3,856.00	\$0.00	\$0.00	N
U	DSA APPAREL INC. (69 JEANS) 1510 - 3500 De Maisonneuve West, Montreal, Quebec, H3Z 3C1, Canada	en d'in agus de speciel. Indice a sus announ canadadd speciel ann acht. Me e e é é					\$4,632.00	\$0.00	\$0.00	N
U	ECKO UNLIMITED/ECKO RED 650 Lebeau Bivd, St. Laurent, Quebec, H4N 1R9, Canada	The second secon					\$11,972.00	\$0.00	\$0.00	N
U	Employee Claims c/o Boale, Wood & Company Ltd. 1140 - 800 W Pender Street, Vancouver, British Columbia, V6C 2V6, Canada	CONTROL OF THE PROPERTY OF THE		THE BOOKS AND STREET AND A SECTION	CS - BART - BART - BART - BART		\$8,000.00	\$0.00	\$0.00	N
U	Federal Express Canada PO Box 4626 Toronto Station A, Toronto, Ontario, M5W 5B4, Canada			П			\$123.07	\$0.00	\$0.00	N
U	FOX HEAD CANADA, INC. 58 Aero Drive NE, Unit 113, Calgary, Alberta, T2E 8Z9, Canada	Annual software successive and analysis of commercial					\$111,480.00	\$0.00	\$0.00	N
U	GLOBAL COLLECTIVE DESIGNS INC.(ARSON) #170 - 6165 Highway 17, Delta, British Columbia, V4K 5B8, Canada			П			\$23,724.12	\$0.00	\$0.00	N
U	GLOBE 225 South Aviation Blvd, El Segundo, California, 90245-, USA	A CHIEFARA COMMUNICARIA VALIDAMINI AMERICA			TO THE PART OF SHIPPING TO SHIP	anko a saanno a suu oo oo	\$3,652.00	\$0.00	\$0.00	N
U	Great Little Box Company 11300 Twigg Place, Richmond, British Columbia, V6V 3C1, Canada	The rain of the total and the second	· 🔲				\$208.88	\$0.00	\$0.00	N
U	INFINITY SPORTS GROUP LTD. 27452 52 Avenue, Langley, British Columbia, V4W 4B2, Canada	A CONTRACT OF A CONTRACT OF THE PROPERTY OF TH					\$3,062.00	\$0.00	\$0.00	N
U	MANITOBAH MUKLUKS Blue Moose Clothing Company Ltd. 53 Bannister Road, Winnipeg, Manitoba, R2R 0P2, Canada	The Annual Control of the Control of					\$118.00	\$0.00	\$0.00	N
U	Manulife Financial PO Box 1627 Stn Waterloo, Waterloo, Ontario, N2J 4P4, Canada	Control the Advantage American and the control to t					\$1,872.15	\$0.00	\$0.00	N
Ü	MAVI JEANS, INC. 580 Industrial Avenue, Vancouver, British Columbia, V6A 2P3, Canada						\$5,583.00	\$0.00	\$0.00	Ν

Date of Report: 13/06/2013

ROCKY MOUNTAIN TRADING CO. (CANADA) LTD. OSB 11-1745985 File 11-1745985

VANCOUVER

Claim Status:

Generated By: Kevin Owens

Т	Creditor's Name and Address	Ref №	170 Report	Material Change	Amended Payments	Meeting Requested	Amount Declared	Amount Filed	Amount Admitted	cs
U	METAL MULISHA c/o M16387C PO Box 11638 Succursale Centre Ville, Montreal, Quebec, Canada						\$40,640.00	\$0.00	\$0.00	N
U	MODES CACCIA FASHIONS INC. (ZOO YORK) 650 Lebeau Blvd, St. Laurent, Quebec, H4N 1R9, Canada	Andread Andrea Magazine Andreas y special region and program of the program of th		П			\$2,844.00	\$0.00	\$0.00	N
U	MPW Properties Partnership c/o Madison Pacific Properties Inc., 389 West 6th Avenue, Vancouver, British Columbia, V5Y 1L1, Canada	Comments of the second					\$0.00	\$0.00	\$0.00	N
U	Novex Nova Express Millennium Inc., 105 - 14271 Knox Way, Richmond, British Columbia, V6V 2Z4, Canada						\$347.35	\$0.00	\$0.00	N
U	PETER ANNABLE 2941 Altamont Place, West Vancouver, British Columbia, V7V 3C3, Canada	Shareholder Loan Account					\$476,379.00	\$0.00	\$0.00	N
Ų	Pitney Bowes PO Box 190, Orangeville, Ontario, L9W 2Z6, Canada						\$652.55	\$0.00	\$0.00	N
U	PRECOR CONSUMER ELECTRONICS (SKULL CANDY) 107 Connie Crescent, Concord, Ontario, L4K 1L3, Canada	<ul> <li>A september of the second of the september of the second of</li></ul>					\$3,086.00	\$0.00	\$0.00	N
U	QUIKSILVER 120 - 890 Harbourside Drive, North Vancouver, British Columbia, V7P 3T7, Canada	The state of the s		THE PARTY OF THE P			\$92,072.00	\$0.00	\$0.00	N
U	REBEL APPAREL INC. 211 Advance Blvd, Unit #3-4, Brampton, Ontario, L6T 4S8, Canada	A CONTROL AND A	П		. П		\$1,025.00	\$0.00	\$0.00	N
U	REDL SPORTS 7590 Conrad Street, Burnaby, British Columbia, V5A 2H7, Canada	CONTROL OF THE CONTRO					\$207.00	\$0.00	\$0.00	N
U	RIPZONE/POWDERROOM 6085 Belgrave Road, Mississauga, Ontario, L5R 4E6, Canada	The finding of the second of t					\$20,011.00	\$0.00	\$0.00	N
U	SAN MAR CANADA 13471 Crestwood, Richmond, British Columbia, V6V 2G4, Canada	TO THE STATE OF TH					\$98.00	\$0.00	\$0.00	N
υ	SILVER JEANS PO Box 8919, STN A, Toronto, Ontario, M5W 2C5, Canada	FAUTE ANNEXO AND FAUTE SAFFALAROPESE CALL.					\$2,946.00	\$0.00	\$0.00	Ν
U	ST JOSEPH PRINT 50 MacIntosh Blvd, Concord, Ontario, L4K 4P3, Canada	THE COMPANY OF THE WAY OF THE PARTY OF THE P					\$41,155.42	\$0.00	\$0.00	N
U	Staples PO Box 8601 STN Centre-Ville, Montreal, Quebec, H3C 3V2, Canada	to the second se					\$263.00	\$0.00	\$0.00	N
U	STORMTECH PERFORMANCE APPAREL 2560 Boundary Rd, Burnaby, British Columbia, V5M 3Z3, Canada			Carried Science State St			\$179,336.00	\$0.00	\$0.00	Ν
U	SUPRA DISTRIBUTION (MATIX) 105 - 2433 Dollarton Hwy, North Vancouver, British Columbia, V7H 0A1, Canada	об нашен на нападно вое сами надачиналника участво.		The second second second			\$6,801.00	\$0.00	\$0.00	Ν
U	TAJ MAHAL TRADING CO. LTD. 2 - 20120 102B Avenue, Langley, British Columbia, V1M 3G9, Canada	n Thair tha benegroup have time a wall was consideration and a second					\$3,103.00	\$0.00	\$0.00	Ν
U	THE NORTH FACE VF Outdoor (Canada) Inc. T6106 PO Box 6100 Postal Sta. F, Toronto, Ontario, M4Y 2Z2, Canada	Acceptance of the Community of the Commu			2 10 200 W 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	E CONTRACTOR CONTRACTO	\$68,950.00	\$0.00	\$0.00	N
U	TIGER TEL Suite 402 - 814 Richards Street, Vancouver, British Columbia, V6B 3A7, Canada	All Collect addition of their transmission in					\$5,253.00	\$0.00	\$0.00	N
U	TRANSCONTINENTAL PRINTING G.P. 400 Ave Ste Croix Suite 300 East, St. Laurent, Quebec, H4N 3L4, Canada	entrick — which which had und he had building had a	П				\$22,325.00	\$0.00	\$0.00	N
U	TRIMARK SPORTSWEAR GROUP 30 Staples Avenue, St. Laurent, Quebec, L4B 4W3, Canada						\$1,904.00	\$0.00	\$0.00	N
U	VANS (VF OUTDOOR (CANADA) INC.) 3260 rue Guenette Ville, Richmond Hill, Ontario, H4S 2G5, Canada	Solve Indicate in control to the terms and a medical representation of the second second of the second second of the second seco					\$9,557.00	\$0.00	\$0.00	Ν
U	WORLD COLOR PRESS INC. P.O. Box 3816 Commerce Court Postal, St. Laurent, Quebec, M5L 1K1, Canada	THE STATE OF THE S					\$17,890.00	\$0.00	\$0.00	N
	secured	Sub count of c	reditors	45	S	ub Total	\$1,388,062.49	\$0.00	\$0.00	
	Total	al count for all c	reditors	49	Gra	nd Total	\$2,204,410.49	\$0.00	\$0.00	



TRUSTEE IN BANKRUPTCY #1140 - 800 West Pender Street Vancouver, BC V6C 2V6

Tel: (604) 605-3335 Fax: (604) 605-3359 www.boalewood.ca

# FORM 31

Proof of Claim
(Section 50.1, Subsections 65.2(4), 81.2(1), 81.3(8), 81.4(8), 81.5, 81.6, 102(2), 124(2), 128(1), and Paragraphs 51(1)(e) and 66.14(b) of the Act)

Īŧ	the N	Matter of the Bankruntcy (or Proposal, or Receivership) of
(/	V <i>ame</i> nd the	Aatter of the Bankruptcy (or Proposal, or Receivership) of
Ι,		(name of creditor or representative of the creditor), of(city and province), do hereby certify:
1.	That	I am a creditor of the above-named debtor (or that I am
		I have knowledge of all the circumstances connected with the claim referred to below.
3.	state which	the debtor was, at the date of bankruptcy (or the date of the receivership, or in the case of a proposal, the of the notice of intention or of the proposal, if no notice of intention was filed), namely the day of, 2012, and still is, indebted to the creditor in the sum of \$, as specified in the ment of account (or affidavit) attached and marked Schedule "A", after deducting any counterclaims to the debtor is entitled. (The attached statement of account or affidavit must specify the vouchers or other ence in support of the claim.)
4.	(Che	ck and complete appropriate category.)
(	)	A. UNSECURED CLAIM OF \$
		(Other than a securities firm customer as contemplated by Section 262 of the Act)
		That in respect of this debt, I do not hold any assets of the debtor as security and (Check appropriate description)
(	)	Regarding the amount of \$, I claim a right to a priority under section 136 of the Act.  Regarding the amount of \$, I do not claim a right to a priority.  (Set out on an attached sheet details to support priority claim.)
(	)	B. CLAIM OF LESSOR FOR DISCLAIMER OF A LEASE \$
		That I hereby make a claim under subsection 65.2(4) of the Act, particulars of which are as follows: (Give full particulars of the claim, including the calculations upon which the claim is based.)
(	)	C. SECURED CLAIM OF \$
		That in respect of this debt, I hold assets of the debtor valued at \$ as security, particulars of which are as follows: (Give full particulars of the security, including the date on which the security was given and the value at which you assess the security, and attach a copy of the security documents.)
(	)	D. CLAIM BY FARMER, FISHERMAN OR AQUACULTURIST OF \$,
		That I hereby make a claim under subsection 81.2(1) of the Act for the unpaid amount of \$, (Attach a copy of sales agreement and delivery receipts.)
(	)	E. CLAIM BY WAGE EARNER OF \$
(		That I hereby make a claim under subsection 81.3(8) of the Act in the amount of \$,  That I hereby make a claim under subsection 81.4(8) of the Act in the amount of \$,
(	)	F. CLAIM BY EMPLOYEE FOR UNPAID AMOUNT REGARDING PENSION PLAN OF \$
		That I hereby make a claim under subsection 81.5 of the Act in the amount of \$  That I hereby make a claim under subsection 81.6 of the Act in the amount of \$
(	)	G. CLAIM AGAINST DIRECTOR \$,
		(To be completed when a proposal provides for the compromise of claims against directors.)
		That I hereby make a claim under subsection 50(13) of the Act, particulars of which are as follows: (Give full particulars of the claim, including the calculations upon which the claim is based.)

(	)	H. CLAIM OF A CU	STOMER OF A	BANKRUPT S	ECURITIE	S FIRM \$			
		That I hereby make particulars of which are (Give full particulars of	re as follows:			. ,	,		
	debto	That, to the best of my knowledge, I am (or the above-named creditor is) (or am not or is not) related to the ebtor within the meaning of section 4 of the Act, and have (or has) (or have not or has not) dealt with the ebtor in a non-arm's-length manner.							
6.	That at un debto the A the in	the following are the particle derivative within the mean within the three monics or were not dealing within bankruptcy event and transfers at under the sand transfers at	ayments that I have eaning of subsecti ths (or, if the crea with each other at within the mean	ion 2(1) of the A ditor and the dea t arm's length, wi	ot that I hav btor are rela thin the 12 n	re been privy to or ted within the mean nonths) immediately	a party to with the sing of Section 4 of before the date of		
	( <i>App</i> (	licable only in the case I request that a copy o pursuant to subsection	of the report filed	by the trustee reg	arding the ba		n for discharge		
Da	ted a	t	, this	day of		, 2012.			
Cr	editor	•		Witness					
Ph	one N	Iumber:							
Fa:	x Nur	mber:							
En	nail A	ddress:							
		If an affidavit is attached,							
NC pre	TE: scribe	on 201(1) of the Act provide If a copy of this Form is d in Form 1.1, must be add ICTIONS: Instructions of	s sent electronically ded at the end of the	by means such as e document.	email, the na	me and contact inform	nation of the sender,		
ioi		•							
				FORM 36					
	0	Where A Creditor is a C	_	ENERAL PRO		Signad in the Comm	nata Nama)		
	(	Where A Creditor is a C	orporation, the Pi	roxy Must be Co	mpietea ana	Signed in the Corpo	rate Name)		
		IN THE MATT	ER OF THE BAT	NKRUPTCY / P	ROPOSAL/	RECEIVERSHIP O	F:		
				(Name of Debto	")				
WI	Ξ,			, of the	City of	in the F	rovince of		
		(Name of Corporation)				e above matter, here			
			of the						
	(Nar	ne of Proxy)	of the(C	ity & Province)					
		r general proxy in the general proxy in our pla		ept as to the rec	eipt of divid	ends with / without	power to appoint		
Эa	ted at	the City of	, in the	Province of	this	day of	,2012.		
_		(Corporate Name)			(Signature	of Witness)	<del></del>		
		(Address)	<del></del>		(Signature o	f Proxv Grantor)			



TRUSTEE IN BANKRUPTCY #1140 – 800 West Pender Street Vancouver, BC V6C 2V6 www.boalewood.ca Tel: (604) 605-3335 Fax: (604) 605-3359

#### INSTRUCTIONS FOR COMPLETEING PROOFS OF CLAIM

This checklist is provided to assist you in preparing a proof of claim form, and where required, proxy form in a complete and accurate manner. Please specifically check each requirement. CLAIMS NOT COMPLETED CORRECTLY IN EVERY RESPECT WILL BE RETURNED.

#### **GENERAL**

- \* The signature of a witness is required.
- \* The claim must be signed personally by the individual completing this declaration.
- \* Give the complete address where all notices or correspondence is to be forwarded.
- \* The amount on the Statement of Account must correspond to the amount on the proof of claim.

#### PARAGRAPH (1)

- \* The creditor must state full and complete legal name of company or firm.
- \* If the individual completing the proof of claim is not the creditor himself, he must state his position or title.

#### PARAGRAPH (3)

- \* A detailed statement of account must be attached. If the claim is for a guarantee, a copy of the guarantee must be attached.
- \* The Schedule A or Statement of Account must be complete and detailed and must show the date, the number and the amount of all the invoices or charges, together with the date, the number and the amount of all credits or payments. A statement of account is **not** complete if it begins with an amount brought forward.

#### PARAGRAPH (4)

- \* An unsecured creditor must strike out sub-paragraphs B, C, D and E.
- \* A preferred creditor (as allowed by section 136 of the *Bankruptcy and Insolvency Act*) must strike out sub-paragraphs B, C, D and E and must complete sub-paragraph A by checking the appropriate description.
- \* A secured creditor must strike out sub-paragraphs A, B, D and E and must complete sub-paragraph C and provide a certified true copy of the security instrument as registered.
- \* A farmer, fisherman or aquaculturist must strike out sub-paragraphs A, B, C and E. A claim by a farmer, fisherman or aquaculturist must attach a copy of the sales agreement and delivery documents.

# PARAGRAPH (5)

\* All claimants must indicate if he or she is related or not to the debtor, as defined in Section 4 of the Bankruptcy and Insolvency Act, by striking out "AM" or "AM NOT".

## PARAGRAPH (6)

- \* All claimants must attach a detailed list of all payments or credits received or granted, as follows:
  - (a) within the three (3) months preceding the bankruptcy or the proposal, in the case where the claimant and the debtor are not related.
  - (b) within the twelve (12) months preceding the bankruptcy or the proposal, in the case where the claimant and the debtor are related.

# Excerpt from the Bankruptcy and Insolvency Act

# PREFERRED CLAIMS SECTION 136 (CONDENSED)

#### **ORDER OF DISTRIBUTION (Subject to secured creditors)**

- (1) The cost of administration of the estate.
  - (a) The expenses and fees of the Trustee
  - (b) Legal costs of the estate
- (2) Wages, salaries and commissions for services rendered in the six months preceding the bankruptcy, to a maximum of \$2,000 per person, together with expenses of a traveling salesman incurred in this same period to a maximum of \$1,000.
- (3) Municipal taxes assessed within two years preceding the bankruptcy which do not constitute a charge on real property, restricted to the value of the bankrupt's interest in the property.
- (4) The Landlord for arrears of rent for a period of three months preceding the bankruptcy, and accelerated rent for a period not exceeding three months subsequent to the bankruptcy, if provision is made in the lease. The Landlord's preferred claim is limited to the proceeds from the sale of the assets on the premises under lease at the date of the bankruptcy and any payments made by the Trustee on account of accelerated rent shall be credited by the Landlord against the amount payable by the Trustee for occupation rent.
- (5) One solicitor's bill of costs, including sheriff's fees and land registration fees, shall be payable to the creditor who has first attached by way of garnishment or lodged with the sheriff an attachment, execution or other process against the property of the Bankrupt.
- (6) Claims resulting from injuries to employees of the Bankrupt to which the provision of Workers' Compensation Act do not apply, but only to the extent of monies received from persons or companies guaranteeing the Bankrupt against damages resulting from such injuries, such as liability insurance policies.

A creditor whose rights are restricted by this Section is entitled to rank as an unsecured creditor for any balance of his claim.