

District of: British Columbia  
Division No. 03 - Vancouver  
Court No. B160818  
Estate No. 11-2174042

\_FORM 68\_  
Notice of Bankruptcy, First Meeting of Creditors  
(Subsection 102(1) of the Act)

Original  Amended

In the matter of the bankruptcy of  
FORMWORK SOLUTIONS LTD.  
of the city of Vancouver  
In the Province of British Columbia

Take notice that:

1. FORMWORK SOLUTIONS LTD. filed (or was deemed to have filed) an assignment on the 16th day of March 2017, and the undersigned, Boale, Wood & Company Ltd., was appointed as trustee of the estate of the bankrupt by the official receiver (or the Court), subject to affirmation by the creditors of the trustee's appointment or substitution of another trustee by the creditors.

2. The first meeting of creditors of the bankrupt will be held on the 11th day of April 2017, at 2:00 PM, at the office of the Trustee, at 1140 - 800 West Pender Street, Vancouver, BC, V6C 2V6.

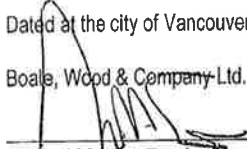
3. To be entitled to vote at the meeting, a creditor must lodge with the trustee, before the meeting, a proof of claim and, where necessary, a proxy.

4. Enclosed with this notice is a proof of claim form, proxy form, and list of creditors with claims amounting to \$25 or more showing the amounts of their claims.

5. Creditors must prove their claims against the estate of the bankrupt in order to share in any distribution of the proceeds realized from the estate.

Dated at the city of Vancouver in the Province of British Columbia, this 22nd day of March 2017.

Boale, Wood & Company Ltd.

  
1140 - 800 West Pender Street  
Vancouver BC V6C 2V6  
Phone: (604) 605-3335 Fax: (604) 605-3359



Industry Canada  
Office of the Superintendent  
of Bankruptcy Canada

Industrie Canada  
Bureau du surintendant  
des faillites Canada

District of: British Columbia  
Division No.: 03 - Vancouver  
Court No.: 11-2174042  
Estate No.: 11-2174042

In the Matter of the Bankruptcy of:  
**FORMWORK SOLUTIONS LTD.**  
Debtor  
**BOALE, WOOD & COMPANY LTD.**  
Licensed Insolvency Trustee  
Ordinary Administration

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|                       |                                                                                                  |                                                |
|-----------------------|--------------------------------------------------------------------------------------------------|------------------------------------------------|
| Date of bankruptcy:   | March 16, 2017                                                                                   | Security: \$0.00                               |
| Meeting of creditors: | April 11, 2017, 14:00<br>1140 - 800 WEST PENDER STREET<br>VANCOUVER, British Columbia<br>Canada, |                                                |
| Chair:                | Trustee                                                                                          | Designated person: Claudius Rudolph<br>Nobauer |

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CERTIFICATE OF ASSIGNMENT - Paragraph 50.4(8)(b.1) of the Act

I, the undersigned, official receiver in and for this bankruptcy district, do hereby certify that:

- a notice of intention in respect of the aforementioned debtor was filed under section 50.4 of the *Bankruptcy and Insolvency Act*;
- the debtor has failed to file a cash-flow statement or a proposal within the provided period following the filing of the notice of intention or within any Court-granted extension and is thereupon deemed to have made an assignment.

The said trustee is required:

- to provide to me, without delay, security in the aforementioned amount;
- to send to all creditors, within five days after the date of the trustee's appointment, a notice of the bankruptcy; and
- when applicable, to call in the prescribed manner a first meeting of creditors, to be held at the aforementioned time and place or at any other time and place that may be later requested by the official receiver.

Date: March 22, 2017

E-File/Dépôt Electronique

Official Receiver

300 Georgia Street W, Suite 2000, Vancouver, British Columbia, Canada, V6B6E1, (877)376-9902

Canada

District of: British Columbia  
 Division No. 03 - Vancouver  
 Court No. B160818  
 Estate No. 11-2174042

Original  Amended

\_Form 78\_  
 Statement of Affairs (Business Bankruptcy) made by an entity  
 (Subsection 49(2) and Paragraph 158(d) of the Act / Subsections 50(2) and 62(1) of the Act)

In the matter of the bankruptcy of  
 FORMWORK SOLUTIONS LTD.  
 of the city of Vancouver  
 in the Province of British Columbia

To the bankrupt:

You are required to carefully and accurately complete this form and the applicable attachments showing the state of your affairs on the date of the bankruptcy, on the 16th day of March 2017. When completed, this form and the applicable attachments will constitute the Statement of Affairs and must be verified by oath or solemn declaration.

| LIABILITIES                                                                                               |              |
|-----------------------------------------------------------------------------------------------------------|--------------|
| (as stated and estimated by the officer)                                                                  |              |
| 1. Unsecured creditors as per list "A" .....                                                              | 644,078.19   |
| Balance of secured claims as per list "B" .....                                                           | 300,577.87   |
| Total unsecured creditors .....                                                                           | 944,656.06   |
| 2. Secured creditors as per list "B" .....                                                                | 286,000.00   |
| 3. Preferred creditors as per list "C" .....                                                              | 0.00         |
| 4. Contingent, trust claims or other liabilities as per list "D"<br>estimated to be reclaimable for ..... | 0.00         |
| Total liabilities .....                                                                                   | 1,230,656.06 |
| Surplus .....                                                                                             | NIL          |

| ASSETS                                                             |            |
|--------------------------------------------------------------------|------------|
| (as stated and estimated by the officer)                           |            |
| 1. Inventory .....                                                 | 0.00       |
| 2. Trade fixtures, etc. ....                                       | 0.00       |
| 3. Accounts receivable and other receivables, as per list "E"      |            |
| Good .....                                                         | 0.00       |
| Doubtful .....                                                     | 981,588.56 |
| Bad .....                                                          | 0.00       |
| Estimated to produce .....                                         | 250,000.00 |
| 4. Bills of exchange, promissory note, etc., as per list "F" ..... | 0.00       |
| 5. Deposits in financial institutions .....                        | 0.00       |
| 6. Cash .....                                                      | 0.00       |
| 7. Livestock .....                                                 | 0.00       |
| 8. Machinery, equipment and plant .....                            | 1,000.00   |
| 9. Real property or immovable as per list "G" .....                | 0.00       |
| 10. Furniture .....                                                | 0.00       |
| 11. RRSPs, RRIIFs, life insurance, etc. ....                       | 0.00       |
| 12. Securities (shares, bonds, debentures, etc.) .....             | 0.00       |
| 13. Interests under wills .....                                    | 0.00       |
| 14. Vehicles .....                                                 | 35,000.00  |
| 15. Other property, as per list "H" .....                          | 0.00       |
| If bankrupt is a corporation, add:                                 |            |
| Amount of subscribed capital .....                                 | 0.00       |
| Amount paid on capital .....                                       | 0.00       |
| Balance subscribed and unpaid .....                                | 0.00       |
| Estimated to produce .....                                         | 0.00       |
| Total assets .....                                                 | 286,000.00 |
| Deficiency .....                                                   | 944,656.06 |

I, Matthew Rudolph Brown, of the city of Burnaby in the Province of British Columbia, do swear (or solemnly declare) that this statement and the attached lists are to the best of my knowledge, a full, true and complete statement of my affairs on the 11th day of April 2017 and fully disclose all property of every description that is in my possession or that may devolve on me in accordance with the Act.

SWORN (or SOLEMNLY DECLARED)  
 before me at the city of Vancouver in the Province of British Columbia, on this 11th day of April 2017.

  
 Stephen A. Boale, Commissioner for Taking Affidavits  
 For the Province of British Columbia  
 Expires January 31, 2020

  
 Matthew Rudolph Brown

**STEPHEN A. BOALE**  
 A Commissioner for taking Affidavits  
 for the province of British Columbia  
 Expiry Date: Jan 31, 2020

## *Creditor Mailing List*

In the matter of the bankruptcy of  
FORMWORK SOLUTIONS LTD.  
of the city of Vancouver  
in the Province of British Columbia

| Creditor Type | Name                               | Attention                                                                          | Address                                                                                                                                                        | Claim \$   |
|---------------|------------------------------------|------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Secured       | CAM CLARK FORD RICHMOND LTD.       |                                                                                    | 13580 Smallwood place<br>Richmond BC V3K 6V2                                                                                                                   | 35,000.00  |
|               | CRA - Tax - Pacific                | Burnaby Fraser Tax<br>Services Office,<br>Regional Intake Centre<br>for Insolvency | Source Deduction (Deemed Trust C<br>Surrey National Verification and<br>Collection Centre<br>9755 King George Blvd<br>Surrey BC V3T 5E1<br>Fax: (866) 219-0311 | 251,000.00 |
| Unsecured     | Alex Pomedli                       |                                                                                    | 241 E. 17th Ave<br>Vancouver BC V5V 1A6                                                                                                                        | 608.56     |
|               | Apex Surveying Solutions           |                                                                                    | 1649 E13 Ave<br>Vancouver BC V5N 2B7                                                                                                                           | 5,171.25   |
|               | AR Partners                        |                                                                                    | 2300-9600 Cameron St.<br>Burnaby BC V3J 7N3                                                                                                                    | 7,685.07   |
|               | British Columbia Ambulance Service | Supervisor,<br>Adjudication<br>Department,<br>Ambulance Billing                    | PO Box 9676 Stn Prov Govt<br>Victoria BC V8W 9P7<br>Fax: (250) 356-1383<br>bcasbill@gov.bc.ca                                                                  | 530.00     |
|               | CAM CLARK FORD RICHMOND LTD.       |                                                                                    | 13580 Smallwood place<br>Richmond BC V3K 6V2                                                                                                                   | 4,635.94   |
|               | Canadian Springs                   |                                                                                    | PO Box 4574 Stn A<br>Toronto ON M5W 4L7                                                                                                                        | 139.98     |
|               | Cantilever Constructions           |                                                                                    | 18-13210 Shoesmith Cres<br>Maple Ridge BC V4R 0C1                                                                                                              | 16,885.35  |
|               | City of Vancouver                  | Jeff Greenburg                                                                     | 453 West 12th Avenue<br>Vancouver BC V5Y 1V4<br>Fax: (604) 873-7445<br>jeff.greenberg@vancouver.ca                                                             | 350.00     |
|               | Clark Wilson LLP                   |                                                                                    | 900-885 W. Geogia St<br>Vancouver BC V6C 3H1                                                                                                                   | 11,663.40  |
|               | Claude Nobauer                     |                                                                                    | 334-17 Fawcett Rd<br>Coquitlam BC V5R 6A7                                                                                                                      | 661.35     |
|               | Control Solutions Ltd.             |                                                                                    | 334-17 Fawcett Road<br>Coquitlam BC V3K 2V6                                                                                                                    | 5,192.12   |
|               | CRA - Tax - Pacific                | Burnaby Fraser Tax<br>Services Office,<br>Regional Intake Centre<br>for Insolvency | Source Deduction (Deemed Trust C<br>Surrey National Verification and<br>Collection Centre<br>9755 King George Blvd<br>Surrey BC V3T 5E1<br>Fax: (866) 219-0311 | 295,941.93 |
|               | CRA - Tax - Pacific                | Burnaby Fraser Tax<br>Services Office,<br>Regional Intake Centre<br>for Insolvency | 81282023 IRT0001<br>Surrey National Verification and<br>Collection Centre<br>9755 King George Blvd<br>Surrey BC V3T 5E1<br>Fax: (866) 219-0311                 | 87,271.66  |

## *Creditor Mailing List*

In the matter of the bankruptcy of  
FORMWORK SOLUTIONS LTD.  
of the city of Vancouver  
in the Province of British Columbia

| Creditor Type | Name                                                     | Attention         | Address                                                                                                   | Claim \$   |
|---------------|----------------------------------------------------------|-------------------|-----------------------------------------------------------------------------------------------------------|------------|
| Unsecured     | CRN Holdings Ltd                                         |                   | Shareholder Loan<br>334 - 17 FAWCETT ROAD<br>Coquitlam BC V3K 6V2                                         | 228,870.00 |
|               | Darwin Concrete Specialist Ltd.                          |                   | 7737 Monroe Cres<br>Vancouver BC V5S 3J9                                                                  | 22,172.40  |
|               | Dominion Blueprint & Reprographics Ltd.                  |                   | 99 West 6th Ave<br>Vancouver BC V5Y 1K2                                                                   | 1,764.47   |
|               | E. S. Stripping Forms                                    |                   | 9337 133A St<br>Surrey BC V3V 5R6                                                                         | 3,630.90   |
|               | Egis Projects Canada Inc o/a Golden Ears<br>Bridge Tolls | General Reception | 202 - 19141 Ford Rd<br>Pitt Meadows BC V3Y 2P8<br>Fax: (604) 460-5022<br>customercare@quickpasstolling.ca | 9.90       |
|               | Elite West Formworks                                     |                   | 3146 Toba Dr<br>Coquitlam BC V3B 6A4                                                                      | 4,720.80   |
|               | Employee Claims (Severance)                              |                   | 334 17 Fawcett Road<br>Coquitlam BC V3K 6V2                                                               | 10,000.00  |
|               | Fabian Casto                                             |                   | 334 17 FAWCETT ROAD<br>Coquitlam BC V3K 6V2                                                               | 1.00       |
|               | Farinaz Kovacevic Notary Corp                            |                   | 1064 Austin Ave<br>Coquitlam BC V3K 3P3<br>Fax: (604) 492-2081                                            | 201.60     |
|               | Forward Contracting Inc.                                 |                   | 8061 11th Ave<br>Burnaby BC V3N 2N8                                                                       | 7,356.30   |
|               | Garth Crellin                                            |                   | 334 17 FAWCETT ROAD<br>Coquitlam BC V3K 6V2                                                               | 500.00     |
|               | Gegra Equipment Ltd.                                     |                   | PO Box 6408 Station Terminal<br>Vancouver BC V6B 6R3                                                      | 2,589.38   |
|               | Gerald Scarff                                            |                   | 334 17 FAWCETT ROAD<br>Coquitlam BC V3K 6V2<br>eaglesnest1984@hotmail.com                                 | 2,407.13   |
|               | HDS Canada                                               |                   | 100 Galcat Dr.<br>Vaughan ON L4L 0B9                                                                      | 2,869.73   |
|               | Insta Space Storage Ltd                                  |                   | 9658 River Road<br>Delta BC V4G 1B5<br>Fax: (604) 581-6953<br>office@globalcontainercorp.com              | 3,530.00   |
|               | Jose Pallares                                            |                   | 14176 89B Ave<br>Surrey BC V3V 7Y7                                                                        | 2,260.13   |
|               | Keltek Concrete Ltd.                                     |                   | 300 - 1090 Homer Street<br>Vancouver BC V6B 2W9                                                           | 21,697.20  |
|               | KFH Contracting                                          |                   | 1120 E 28th Avenue<br>Vancouver BC V5V 2P6                                                                | 900.90     |
|               | Kwasi Danso                                              |                   | 503-1655 Haro St<br>Vancouver BC V6Y 1Y9                                                                  | 22,044.50  |
|               | La Peninsula Contracting Ltd.                            |                   | 2502-101 Broughton St.<br>Vancouver BC V6G 0B6                                                            | 26,145.01  |

## Creditor Mailing List

In the matter of the bankruptcy of  
FORMWORK SOLUTIONS LTD.  
of the city of Vancouver  
in the Province of British Columbia

| Creditor Type | Name                                                         | Attention             | Address                                                                                                             | Claim \$  |
|---------------|--------------------------------------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------|-----------|
| Unsecured     | Mannco Contracting Ltd.                                      |                       | 1413 Duthie Ave<br>Burnaby BC V5A 2R7                                                                               | 2,803.50  |
|               | Marcia Nobauer                                               |                       | 334-+17 Fawcett Road<br>Coquitlam BC V3K 6V2                                                                        | 809.80    |
|               | McKechnie & Company                                          |                       | 300 - 1122 Mainland Street<br>Vancouver BC V6B 5L1                                                                  |           |
|               | Ministry of Finance - PST - British Columbia                 |                       | Station Provincial Government<br>PO Box 9445<br>Victoria BC V8W 9V5<br>rmbtaxpayerinquiries@gov.bc.ca               |           |
|               | MJF General Contractors                                      |                       | 6266 142B Street<br>Surrey BC V3X 1B7                                                                               | 56,318.85 |
|               | Nathan Dunn                                                  |                       | 2563 E. 1st Ave<br>Vancouver BC V5M 1A1                                                                             | 1,320.01  |
|               | National Concrete Accessories                                |                       | 14760- 116 Avenue<br>Edmonton AB T5M 3G1                                                                            | 7,845.30  |
|               | Neil Man                                                     |                       | 334 17 FAWCETT ROAD<br>Coquitlam BC V3K 6V2                                                                         | 210.14    |
|               | ONO Work & Safety Surrey                                     |                       | 18565 96th Ave<br>Surrey BC V4N 3P7                                                                                 | 5,349.21  |
|               | Ricardo's Construction                                       |                       | 13776 21A Ave<br>Surrey BC V4A 9V6                                                                                  | 7,211.90  |
|               | Richform Construction Supply Co.                             |                       | 35 Leeder St. - Unit A<br>Coquitlam BC V3K 6B1                                                                      | 2,976.73  |
|               | Rock-Crete Equipment Ltd.                                    | Ron Bain              | 50 Burbidge Street<br>Coquitlam BC V3K 6B1<br>Fax: (604) 464-1644<br>ronbain@rockcrete.com                          | 604.80    |
|               | Rogers Communications Bankruptcies c/o FCT Default Solutions | Insolvency Department | PO Box 2514 Stn B<br>London ON N6A 4G9<br>Fax: (647) 439-1419<br>dsinsolvency@collectlink.com                       | 193.11    |
|               | Strategie Concrete Solutions                                 |                       | 12-9077 150 St.<br>Coquitlam BC V3R 7Z2                                                                             | 3,491.25  |
|               | Summit Tools                                                 |                       | 3905- 1st Ave<br>Burnaby BC V5C 3W3                                                                                 | 2,519.56  |
|               | Sunbelt Rentals Inc                                          |                       | PO Box 99257 Station Terminal<br>Vancouver BC V6B 0N5                                                               | 1,429.63  |
|               | TD Canada Trust Visa c/o BankruptcyHighway.com               |                       | 4520 7070 0737 9137<br>PO Box 57100<br>Etobicoke ON M8Y 3Y2<br>Fax: (416) 253-3610<br>bankruptcydocuments@asset.net | 20,509.00 |

## *Creditor Mailing List*

In the matter of the bankruptcy of  
FORMWORK SOLUTIONS LTD.  
of the city of Vancouver  
in the Province of British Columbia

| Creditor Type | Name                                     | Attention | Address                                                                            | Claim \$  |
|---------------|------------------------------------------|-----------|------------------------------------------------------------------------------------|-----------|
| Unsecured     | TReO Port Mann                           |           | Correc<br>Box 13107<br>Vancouver BC V6B 4W6<br>Fax: (604) 549-9763                 | 166.91    |
|               | Vancouver Concrete Cutting & Coring Inc. |           | Invoice<br>165 East 47th Avenue<br>Vancouver BC V6C 2V6                            | 4,074.00  |
|               | Vantage Point Construction               |           | 1837 Whyte Ave<br>Vancouver BC V6J 1B1                                             | 2,234.40  |
|               | Wilson M. Beck Insurance Services        |           | 303-8678 Greenall Ave<br>Burnaby BC V5J 3M6                                        | 6,430.00  |
|               | WorkSafeBC - Collections Department      |           | 981156<br>PO Box 5350 Stn. Terminal<br>Vancouver BC V6B 5L5<br>Fax: (604) 244-6373 | 17,750.00 |
|               | WorkSafeBC - Collections Department      |           | 926267<br>PO Box 5350 Stn. Terminal<br>Vancouver BC V6B 5L5<br>Fax: (604) 244-6373 |           |



TRUSTEE IN BANKRUPTCY  
 #1140 – 800 West Pender Street  
 Vancouver, BC V6C 2V6

Tel: (604) 605-3335  
 Fax: (604) 605-3359  
 www.boalewood.ca

**FORM 31**  
**Proof of Claim**

(Section 50.1, Subsections 65.2(4), 81.2(1), 81.3(8), 81.4(8), 81.5, 81.6, 102(2), 124(2), 128(1), and Paragraphs 51(1)(e) and 66.14(b) of the Act)

All notices or correspondence regarding this claim must be forwarded to the following address:

\_\_\_\_\_

In the Matter of the Bankruptcy (or Proposal, or Receivership) of \_\_\_\_\_  
 (Name of debtor) of \_\_\_\_\_ (city and province)  
 and the claim of \_\_\_\_\_, creditor.

I, \_\_\_\_\_ (name of creditor or representative of the creditor), of \_\_\_\_\_ (city and province), do hereby certify:

1. That I am a creditor of the above-named debtor (or that I am \_\_\_\_\_ (state position or title) of \_\_\_\_\_ (name of creditor or representative of the creditor)).
2. That I have knowledge of all the circumstances connected with the claim referred to below.
3. That the debtor was, at the date of bankruptcy (or the date of the receivership, or in the case of a proposal, the date of the notice of intention or of the proposal, if no notice of intention was filed), namely the \_\_\_\_\_ day of \_\_\_\_\_, 2017, and still is, indebted to the creditor in the sum of \$ \_\_\_\_\_, as specified in the statement of account (or affidavit) attached and marked Schedule "A", after deducting any counterclaims to which the debtor is entitled. (The attached statement of account or affidavit must specify the vouchers or other evidence in support of the claim.)

4. (Check and complete appropriate category.)

- ( ) **A. UNSECURED CLAIM OF \$ \_\_\_\_\_**  
 (Other than a securities firm customer as contemplated by Section 262 of the Act)  
 That in respect of this debt, I do not hold any assets of the debtor as security and  
 (Check appropriate description)
  - ( ) Regarding the amount of \$ \_\_\_\_\_, I claim a right to a priority under section 136 of the Act.
  - ( ) Regarding the amount of \$ \_\_\_\_\_, I do not claim a right to a priority.  
 (Set out on an attached sheet details to support priority claim.)
- ( ) **B. CLAIM OF LESSOR FOR DISCLAIMER OF A LEASE \$ \_\_\_\_\_**  
 That I hereby make a claim under subsection 65.2(4) of the Act, particulars of which are as follows:  
 (Give full particulars of the claim, including the calculations upon which the claim is based.)
- ( ) **C. SECURED CLAIM OF \$ \_\_\_\_\_**  
 That in respect of this debt, I hold assets of the debtor valued at \$ \_\_\_\_\_ as security, particulars of which are as follows:  
 (Give full particulars of the security, including the date on which the security was given and the value at which you assess the security, and attach a copy of the security documents.)
- ( ) **D. CLAIM BY FARMER, FISHERMAN OR AQUACULTURIST OF \$ \_\_\_\_\_**  
 That I hereby make a claim under subsection 81.2(1) of the Act for the unpaid amount of \$ \_\_\_\_\_,  
 (Attach a copy of sales agreement and delivery receipts.)
- ( ) **E. CLAIM BY WAGE EARNER OF \$ \_\_\_\_\_**
  - ( ) That I hereby make a claim under subsection 81.3(8) of the Act in the amount of \$ \_\_\_\_\_,
  - ( ) That I hereby make a claim under subsection 81.4(8) of the Act in the amount of \$ \_\_\_\_\_,
- ( ) **F. CLAIM BY EMPLOYEE FOR UNPAID AMOUNT REGARDING PENSION PLAN OF \$ \_\_\_\_\_**  
 That I hereby make a claim under subsection 81.5 of the Act in the amount of \$ \_\_\_\_\_,  
 That I hereby make a claim under subsection 81.6 of the Act in the amount of \$ \_\_\_\_\_.
- ( ) **G. CLAIM AGAINST DIRECTOR \$ \_\_\_\_\_**  
 (To be completed when a proposal provides for the compromise of claims against directors.)  
 That I hereby make a claim under subsection 50(13) of the Act, particulars of which are as follows:  
 (Give full particulars of the claim, including the calculations upon which the claim is based.)







TRUSTEE IN BANKRUPTCY  
#1140 – 800 West Pender Street  
Vancouver, BC V6C 2V6  
www.boalewood.ca

Tel: (604) 605-3335  
Fax: (604) 605-3359

### INSTRUCTIONS FOR COMPLETEING PROOFS OF CLAIM

This checklist is provided to assist you in preparing a proof of claim form, and where required, proxy form in a complete and accurate manner. Please specifically check each requirement. **CLAIMS NOT COMPLETED CORRECTLY IN EVERY RESPECT WILL BE RETURNED.**

#### GENERAL

- \* The signature of a witness is required.
- \* The claim must be signed personally by the **individual** completing this declaration.
- \* Give the complete address where all notices or correspondence is to be forwarded.
- \* The amount on the Statement of Account must correspond to the amount on the proof of claim.

#### PARAGRAPH (1)

- \* The creditor must state full and complete legal name of company or firm.
- \* If the individual completing the proof of claim is not the creditor himself, he must state his position or title.

#### PARAGRAPH (3)

- \* **A detailed statement of account must be attached.** If the claim is for a guarantee, a copy of the guarantee must be attached.
- \* The Schedule A or Statement of Account must be complete and detailed and must show the date, the number and the amount of all the invoices or charges, together with the date, the number and the amount of all credits or payments. A statement of account is **not** complete if it begins with an amount brought forward.

#### PARAGRAPH (4)

- \* An unsecured creditor must strike out sub-paragraphs B, C, D and E.
- \* A preferred creditor (as allowed by section 136 of the *Bankruptcy and Insolvency Act*) must strike out sub-paragraphs B, C, D and E and must complete sub-paragraph A by checking the appropriate description.
- \* A secured creditor must strike out sub-paragraphs A, B, D and E and must complete sub-paragraph C and provide a certified true copy of the security instrument as registered.
- \* A farmer, fisherman or aquaculturist must strike out sub-paragraphs A, B, C and E. A claim by a farmer, fisherman or aquaculturist must attach a copy of the sales agreement and delivery documents.

#### PARAGRAPH (5)

- \* All claimants must indicate if he or she is related or not to the debtor, as defined in Section 4 of the *Bankruptcy and Insolvency Act*, by striking out "AM" or "AM NOT".

#### PARAGRAPH (6)

- \* All claimants must attach a detailed list of all payments or credits received or granted, as follows:
  - (a) within the three (3) months preceding the bankruptcy or the proposal, in the case where the claimant and the debtor are not related.
  - (b) within the twelve (12) months preceding the bankruptcy or the proposal, in the case where the claimant and the debtor are related.

**Excerpt from the *Bankruptcy and Insolvency Act***

**PREFERRED CLAIMS  
SECTION 136 (CONDENSED)**

**ORDER OF DISTRIBUTION (Subject to secured creditors)**

- (1) The cost of administration of the estate.
  - (a) The expenses and fees of the Trustee
  - (b) Legal costs of the estate
- (2) Wages, salaries and commissions for services rendered in the six months preceding the bankruptcy, to a maximum of \$2,000 per person, together with expenses of a traveling salesman incurred in this same period to a maximum of \$1,000.
- (3) Municipal taxes assessed within two years preceding the bankruptcy which do not constitute a charge on real property, restricted to the value of the bankrupt's interest in the property.
- (4) The Landlord for arrears of rent for a period of three months preceding the bankruptcy, and accelerated rent for a period not exceeding three months subsequent to the bankruptcy, if provision is made in the lease. The Landlord's preferred claim is limited to the proceeds from the sale of the assets on the premises under lease at the date of the bankruptcy and any payments made by the Trustee on account of accelerated rent shall be credited by the Landlord against the amount payable by the Trustee for occupation rent.
- (5) One solicitor's bill of costs, including sheriff's fees and land registration fees, shall be payable to the creditor who has first attached by way of garnishment or lodged with the sheriff an attachment, execution or other process against the property of the Bankrupt.
- (6) Claims resulting from injuries to employees of the Bankrupt to which the provision of Workers' Compensation Act do not apply, but only to the extent of monies received from persons or companies guaranteeing the Bankrupt against damages resulting from such injuries, such as liability insurance policies.

A creditor whose rights are restricted by this Section is entitled to rank as an unsecured creditor for any balance of his claim.