

**Monthly Statement of Income Expenses
(Cash Basis)**

Name: _____ **Month:** _____
Address (if moved): _____ **Occupation:** _____
 _____ **No. in Family:** _____

Receipts Required to be Submitted to Trustee

Income	Self	Others in your family	TOTAL
Net employment income (attach pay stubs)	\$	\$	
Net self-employment (from self employment report)			
Net pension income (CCP and OAS)			
Net Employment Insurance/ Social Assistance			
Child Tax Benefit / Universal Child Credit			
Total Household Income	\$	\$	\$

Less: Non-discretionary Expenses	Self	Others in your family	
Medical condition expenses (attach receipts)	\$	\$	
Employment related expenses (T2200 required)			
Child care (attach receipts)			
Net Household Income	\$	\$	\$

Surplus Income: submit 50% of the net income amount above the Superintendent's Standards to Trustee

Receipts Required but do not submit to Trustee

Discretionary household expenses			
Home expenses		Entertainment	
Rent / Mortgage	\$	Smoking	\$
Personal use (if self-employed)		Alcohol	
Hydro / Utilities		Dining out	
Cable		Lunches	
Telephone / Cell phone		Coffee	
Food / Necessities		Insurance	
Food / Groceries	\$	Life Insurance	\$
Grooming / Toiletries		House Insurance	
Laundry / dry-cleaning		Furniture / contents	
Clothing		Medical / Dental	
Child care		Miscellaneous	
Babysitting	\$	Bank charges	\$
Sports		Bus pass / taxi	
Allowances		Parking	
Education		Gifts	
Automobile		Charitable donation	
Personal use (if self-employed)	\$	Vacation	
Car lease / loan		Other:	
Vehicle gas / oil		Partner's debts	
Maintenance / repairs		Secured creditor	
Vehicle insurance		Payment to the Trustee	
Boale, Wood & Company Ltd. #410, 800 W Pender St, Van BC V6C 2V6 T: 604.605.3335 F: 604.605.3359		Total household expenses \$	
		Income - Expenses (surplus or deficit) \$	

COMMENTS:

Date: _____ **Signature:** _____

I hereby certify that this is an accurate statement of my income and expenses.
 Submit in person, by mail, or by fax to the Trustee by the 10th day of the following month together with required receipts.